

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – June 10, 2024

Call to Order:

The Meridian Rural Fire Protection District Annual Budget meeting for June 10, 2024, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, MFD Chief Kris Blume, MRFPD Legal Counsel John O. Fitzgerald, Meridian City Council Representative Anne Little-Roberts, Deputy Chief Charlie Butterfield,

Approval of Agenda for the June 10, 2024 MRFPD Monthly Meeting:

Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner Shannon made motion and Commissioner Howell seconded. Motion approved.

Approval of the Minutes for the May 13, 2024 MRFPD Monthly Meeting: Council Women Anne Little-Roberts submitted verbiage changes (via email) to be updated in JPA Section fifth (5th) bullet point presented by City Attorney Bill Nary. Commissioner Shannon documented and revised the May 13, 2024 meeting minutes accordingly. Commissioner Howell made motion and Commissioner Shannon seconded. Motion approved.

Treasurer's Report- Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5523, City of Meridian, \$126,455.63 April 2024 A,B,C Budgets, Invoice #3050
 - Check #5524, Fire Code Consultants Northwest, \$109.50, Fire Plan Review Fee's, Invoice #MRFD_May_2024

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Meeting Minutes – June 10, 2024

- Check #5525, John O. Fitzgerald II P.C, \$936.26, Legal Services, Invoice #2024-06
 - Total of \$127,501.39 checks paid out this month
- Motion made by Commissioner Howell to accept and pay stated bills. Commissioner Ward seconded. Motion passed.
- LGIP \$6,409,412.16 balance
- US Bank \$116,516.59 balance
- Current net cash position is currently \$6,525,928.75
- US Bank Statement- No statement received by meeting date to reconcile
- LGIP Statement- May 2024 Received and Reconciled.
- New MRFPD computer received and software installed by Meridian City 6/10/24. Disposal of old MRFPD computer per City of Meridian protocols approved by Commissioners.

Old Business:

- Brush Truck Update. Deputy Chief Butterfield confirmed updates and in-service date delay due to final paint an assembly of new parts at Hughes Fire. New Target completion to be determined. Chief Butterfield will follow up. Expected in-service July. Second Brush truck is in service.
- New Water Tender apparatus arrived but not operational yet. Chief Butterfield provided update. Assembly of cab to frame needs to be addressed. Engineers from Hughes flying to Meridian to take care of the construction issue at no cost to MRFPD or MFD. All equipment for apparatus is ready to be installed and waiting for unit to be released from Hughes to become operational. Chief George is creating training

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Meeting Minutes – June 10, 2024

program for apparatus and Chief Janson is completing operational timeline and outfitting of MFD equipment for apparatus.

- Chief Butterfield-MRFPD owns a 2001 Chevrolet pickup with 115,000 miles on it, used by the Training Division. Chief Janson is currently working on bids for replacement of other MFD vehicles and would the MRFPD like Chief Janson to also get a replacement bid of a Ford F150 4-door unit.
- No old business

New Business:

- Commissioner Howell- FY 2025 Preliminary budget discussion. May 23, 2024 email from Braidy regarding upcoming budget. Commissioner Howell asked Chief Butterfield for a follow up meeting to discussion 2025 budget format and needs. Commissioner Shannon asked MFD if there were any capital needs the MFD wants addressed in the MRFPD budget for 2025. Chief Blume suggested that the MFD budget will be very lean in 2025 and no capital budgetary asks are projected other than the possibility of the replacement vehicle mentioned previous for the MFD Training Division.
- Commissioner Howell will deliver FY25 MRFPD Draft Budget at the July 8, 2024 MRFPD monthly meeting.
- Commissioner Shannon to reserve first floor Meridian City Council conference room for the annual budget meeting Monday, August 19, 2024 at 6pm.
- Meridian Fire Update- Chief Blume.
 - Lost two candidates of the current fire academy. Class down to 15 recruits. Graduation of current academy is third week of August 2024. Due to Safer Grant requirements MFD is now recruiting a new class in the future.

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Meeting Minutes – June 10, 2024

- Opticom Update. All units in City of Meridian have the new system and 2/3 of the intersections have the technology in place. Anecdotal feedback is the system is working positively.
- FY25 MFD Budget item. MFD gifted a mobile air unit apparatus. \$90K equipment uplift the unit. Biggest need is to increase onsite bottle capacity for greater efficiency.
- FY25 MFD budget ask \$250K for architectural planning and design. Stations 1-5 need to isolate clean and “dirty” side. Developing capital improvement plan to remodel stations 1-5 over the next decade.
- FY25 MFD Budget ask of \$1M. MFD needs new portable radios as current radios are obsolete. Plus, old radios are not encrypted and software/firmware is cannot be updated. MFD is researching all potential manufactures for best fit. This project covers the entire city and county so each agency would be on the same radio. Radios in supply are readily available at present.
- Chief Blume recapped Mayor Simison state of the city address. Public Safety is a priority but no current plan to fund growth. Expenses are projected to outpace revenue this next year. Councilwomen Anne Little-Roberts added \$1.4 removed from Meridian City Council budget due to decreased revenues. Growth paying for growth is not currently equalizing.
- Commissioner Randy Howell asked about MFD remodel of office space. Chief Blume provided update. Goal is to have Chief and Deputy to have office doors. City council yet to approve actual remodel costs. All architectural designs completed.
- No New Business.

Motion was made by Commissioner Ward and seconded by Commissioner Shannon to adjourn the June 10, 2024 meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:42 PM MT.

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Meeting Minutes – June 10, 2024